

FARHATH SULTHANA

H.NO: 8-3-629 Bhagatnagar, Karimnagar, Telangana

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Professional Summary

Detail-oriented and highly motivated Medical Writer with a Master of Pharmacy in Pharmacology. Experienced in drafting, updating, and reviewing medical documents, literature search, and regulatory-compliant content.

Well-versed with Medline searches, technical writing, and ensuring document accuracy, readability, and SOP adherence.

Seeking to contribute effectively in Medical Information services .

Core Competencies

- Medical Writing & Scientific Research
- Literature Search using Medline & Databases
- SOP and Regulatory Compliance
- Document Review and Quality Assurance
- Technical & Scientific Writing
- Knowledge of ICH GCP guidelines
- Cross-functional Team Collaboration
- Excellent Verbal & Written Communication
- Strong Attention to Detail

Professional Experience

Medical Writing Intern – Medbound Times

- Drafted and edited Medical content for layman and general audiences.
- Gained hands-on experience in writing technical documents and maintaining quality standards.
- Participated in literature reviews and document development processes.

Pharmaceutical Analysis Intern – KP Labs, Hyderabad

- Conducted pharmaceutical testing and supported drug formulation research.
- Managed data recording, quality assurance, and use of analytical tools.

Education

Master of Pharmacy (Pharmacology), 2019 – 2021

Vaageswari College of Pharmacy, JNTU Hyderabad – CGPA: 8.04

Bachelor of Pharmacy, 2015 – 2019

Vaageswari College of Pharmacy, JNTU Hyderabad – 70.95%

Certifications & Licenses

- Certified Medical Writer – Biogrademy
- Registered Pharmacist – Telangana State Pharmacy Council

Technical Skills

- Tools: MS Word, Excel, PowerPoint, Canva
- Languages: English, Hindi, Telugu, Urdu
- Other Skills: Article Writing, Proofreading, Medical Illustration

Academic Projects & Research

- Assessment of Quality of Life in Stroke Patients
- One-Pot Synthesis of Thiazolidinone Derivatives
- Pharmacognostic and Phytochemical Studies of Bauhinia Variegata L. Flowers

Professional Attributes

- Compliance & Confidentiality Awareness
- Detail-Oriented Documentation
- Analytical Thinking
- Collaborative and Adaptive Team Player