

GOURAV

Village Mangoli Jattan, District Kurukshetra, Haryana – 136156

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SUMMARY

Experienced **Water Conservation Expert & Team Leader** with expertise in groundwater monitoring, data analysis, and preparation of **Village Water Security Plans (VWSPs)**. Skilled in **liaising with government departments, leading teams, and engaging communities** to promote sustainable water management practices.

SKILLS

- Groundwater data analysis
- Community engagement
- Prepare Comprehensive Report
- Water Security Plan documentation
- Technical reporting
- Inventory & quality control

COMPUTER PROFICIENCY

- Proficient in **MS Office Suite** (Word, Excel, PowerPoint) for documentation, reporting, and data analysis.
- Skilled in **Data Management and Analysis** using Excel (Pivot Tables, Charts, Formulas).
- Experience in **Internet Research, Email Communication, and Online Documentation**.
- Familiar with **MIS (Management Information System)** and data entry for project monitoring.
- Basic knowledge of **GIS tools and mapping techniques** for water resource planning.
- Comfortable with **digital collaboration platforms** (Google Workspace, Zoom, MS Teams).

EXPERIENCE

Water Conservation Expert & Team Leader (Self Development Institute)

Atal Bhujal Yojana – Yamunanagar District, Haryana

(May, 2022 – Present)

- Liaising and coordinating with Government Departments, Panchayats, and stakeholders to ensure effective implementation of water security plans.
- Leading field teams in groundwater monitoring, data collection, and preparation of detailed waterlevel/rainfall analysis reports.
- Conducting capacity-building workshops and awareness programs for Gram Panchayats on sustainable water management practices.
- Preparing technical reports, presentations, and documentation for submission to state-level authorities and funding agencies.
- Supervising village-level Water Security Plans (VWSPs) with a focus on demand-side management and water-use efficiency.
- Ensuring accurate documentation, monitoring progress, and achieving project deliverables within deadlines.

Highway Engineer & Water Conservation Specialist

Singla Construction Ltd. | 1 Years

- Ensured quality control, site supervision, and timely completion.

EDUCATION

- Bachelor of Arts – Kurukshetra University, 2023
- Diploma in Civil Engineering – HBSTE Board, 2017
- 12th (Non-Medical) from HBSE, 2015
- 10TH from HBSE, 2013

PROFESSIONAL SKILLS

- Strong analytical aptitude with quick learning ability and eagerness to acquire new knowledge.
- Excellent communication skills with proven ability to lead, guide, and motivate teams effectively.
- Highly punctual, diligent, and dedicated professional with a strong belief in smart and efficient work practices.
- Strong interpersonal skills with a natural ability to connect, engage, and build positive relationships.

LANGUAGES

Hindi – Native / Fluent | **Punjabi** – Fluent | **English** – Proficient

PERSONAL DETAILS

Father's Name : Sh. Mahender Singh
Mother's Name : Smt. Saroj
Sex : Male
Date of Birth : 7 Aug, 1997
Hobbies : Playing Cricket, Reading Newspaper etc.
Language : Hindi, English

DECLARATION

I hereby declare that the information furnished above is true and correct to the best of my knowledge and belief.
I take full responsibility for the accuracy of the particulars mentioned herein.